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## Minutes of the Annual Meeting of the Board of Bar Commissioners of the Wyoming State Bar

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# LAND AND WATER

## LAW REVIEW

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### MINUTES OF THE ANNUAL MEETING OF THE BOARD OF BAR COMMISSIONERS OF THE WYOMING STATE BAR

The first regular meeting of the 1982-1983 Officers and Commissioners of the Wyoming State Bar was called to order at 7:00 A.M. on September 18, 1982 at the Ramada Inn, Casper. The following Officers of the Bar were present: William R. Jones, President; Harry L. Harris, President-Elect; Thomas S. Smith, Vice-President; George L. Simonton, Secretary-Treasurer; and Daniel E. White, Executive Director. The following Commissioners of the Wyoming State Bar were present: Vincent A. Ross, 1st Judicial District; F. L. Thomas, Jr., 3rd Judicial District; Dennis M. Kirvin, 4th Judicial District; Ruth Clare Yonkee, 5th Judicial District; David A. Scott, 7th Judicial District; J. Patrick Hand, 8th Judicial District; and Travis W. Moffat, 9th Judicial District. Mr. Mark Hughes, 6th Judicial District Commissioner and Mr. Kennard F. Nelson, 2nd Judicial District Commissioner were absent from the meeting.

Daniel E. White, Executive Director, advised the Officers and Commissioners that he had some objection to the Wyoming State Bar continuing its sponsorship of the Older Americans Advocacy Assistance Program and the Long Term Care Ombudsman Program. Mr. White explained that the Bar began its sponsorship of these two Federally funded programs approximately four years ago. Mr. White explained that Federal funds for these programs are first given to the Wyoming State Office on Aging and then passed through to the Wyoming State Bar pursuant to a yearly contract. Under the terms of that contract, the Wyoming State Bar is obligated to hire and supervise the persons employed in these programs. Mr. White stated that in his opinion the sponsorship of these programs was beyond the statutory authority conferred upon the Wyoming State Bar by W.S. 5-2-118, especially with respect to the Long Term Care Ombudsman Program. Mr. White also stated that in his opinion it would be beneficial to eliminate the administrative burden imposed upon his office by virtue of the sponsorship of these two programs and that such action would enable his office to concentrate on the ordi-

nary and necessary programs of the Wyoming State Bar. Ms. Peggy Auker, a representative of the Wyoming State Office on Aging, then entered the meeting. Ms. Auker urged the Officers and Commissioners to continue the Bar's sponsorship of the two programs. Ms. Auker stated that sponsorship of the two programs by the Wyoming State Bar added an element of prestige. Ms. Auker also predicted that Federal funds for these programs would be eliminated at the end of the next fiscal year and that the functions performed by these offices would then probably be undertaken by the Wyoming State Office on Aging.

It was moved and seconded that the Wyoming State Bar continue its sponsorship of these two programs for one additional year, provided that the Wyoming State Bar shall not incur any obligation to support the programs. After discussion this motion carried.

The Officers and Commissioners next considered a proposed budget for fiscal year 1982-1983. After considerable discussion the following budget was approved by the Officers and Commissioners.

**Proposed Budget  
Fiscal Year 1982-1983**

**REVENUES**

<b>ANNUAL FEES</b> .....	<b>\$127,750</b>	
368 X \$ 62.50		
838 X \$125.00		
<b>INTEREST</b> .....	<b>\$ 19,500</b>	
<b>MISCELLANEOUS REVENUES</b> .....	<b>\$ 9,000</b>	
<b>BOARD OF LAW EXAMINERS</b> .....	<b>\$ 1,200</b>	
<b>TOTAL REVENUES</b> .....		<b>\$157,450</b>

**Proposed Budget  
Fiscal Year 1982-1983**

**EXPENDITURES**

<b>01 Salaries</b> .....		<b>\$ 62,700</b>
a. Executive-Director .....	<b>\$ 30,000</b>	
b. Office Manager .....	<b>15,600</b>	
c. Secretary .....	<b>10,800</b>	
d. Health, Accident, Term Life Insurance ..	<b>2,500</b>	
e. FICA .....	<b>3,800</b>	
<b>02 Travel and Related Expenses for     Officers, Commissioners, Executive-     Director, and State Bar Delegate     to the ABA</b> .....		<b>\$ 24,500</b>

	a. Western States Bar Conference _____	\$ 13,000	
	b. Misc. Travel for President _____	5,000	
	c. Misc. Travel for President-Elect _____	2,500	
	d. Misc. Travel for Vice-President _____	500	
	e. Misc. Travel for Executive-Director _____	2,000	
	f. Misc. Travel for State Bar ABA Delegate _____	1,500	
03	Financial Audits and Accounting Services _____		\$ 2,000
04	Office Space Rental, Equipment & Supplies _____		\$ 12,301
	a. Office Space Rent _____	\$ 3,300	
	b. Toshiba Copier - leasing _____	1,496	
	- maintenance agreemnt _____	425	
	c. Mailing Machine rental _____	880	
	d. Postage Meter rental _____	220	
	e. Wyoming State Bar stationery, envelopes, mailing labels, membership cards _____	900	
	f. Service agreement on IBM Selectric _____	100	
	g. Service agreement on IBM System 23 _____	1,380	
	h. Rental on P.O. Box 109 and Safety Deposit Box 1231 _____	100	
	i. Parking - 2 spaces _____	600	
	j. Misc. office supplies _____	2,000	
	k. Books: Wyoming Statute Supplements; Wyoming Digest Supplements; Am Jur 2d Supplements; Wyoming Reporter _____	800	
	l. Miscellaneous duplicating _____	100	
05	Postage _____		\$ 5,000
06	Telephone _____		\$ 4,000
07	Regular Publications _____		\$ 16,100
	a. "Wyoming Lawyer" _____	\$ 4,500	
	b. "Land and Water Law Review" _____	8,000	
	c. 1983 Wyoming State Bar Directory _____	3,600	
08	Dues for Bar-Related Organizations— N.C.B.P.; N.A.B.E.; Western States Bar Conference; Wyoming Taxpayer's Association; Wyoming Press Association; Scholarship; Gifts; Donations _____		\$ 2,500
09	Grievance Committee _____ (All expenses except telephone; expenses include travel for members; reporter fees; transcripts; investigation costs; dupli- cating)		\$ 10,000

10	Fee Arbitration Committee .....	\$ 2,000
11	Other Wyoming State Bar Committees ____ (Travel expenses)	\$ 2,000
12	Meetings .....	\$ 5,500
	a. 1983 Legislative Banquet .....	\$ 4,500
	b. New Admittee's Lunch .....	1,000
13	Cash Reserve .....	\$ 8,849
	<b>TOTAL EXPENDITURES</b> .....	<b>\$157,450</b>

President William R. Jones noted that there is some confusion surrounding the policies of the Wyoming State Bar with regard to expense reimbursement for Officers and Commissioners who attend the annual meetings of the Western States Bar Conference.

It was moved and seconded that the Wyoming State Bar adopt the following policies to govern reimbursement of expenses incurred by Officers and Commissioners.

The President of the Wyoming State Bar and his spouse will be entitled to receive full reimbursement for all expenses incurred in attending meetings as representatives of the Wyoming State Bar. In addition, the president will be entitled to receive full reimbursement for all expenses incurred in attending regular and special meetings of the Officers and Commissioners.

The remaining Officers will be entitled to receive full reimbursement for expenses incurred in attending meetings as representatives of the Wyoming State Bar. However, the remaining Officers will not be entitled to claim reimbursement for their spouses. In addition, the remaining Officers will be entitled to receive full reimbursement for expenses incurred in attending regular and special meetings of the Officers and Commissioners.

Each Commissioner who attends the 1983 Annual Meeting of the Western States Bar Conference will be entitled to receive a stipend of \$1000. Each Commissioner who receives such a stipend, will not be entitled to claim reimbursement for expenses incurred in attending regular and special meetings of the Officers and Commissioners. However, each Commissioner who does not attend the 1983 Annual Meeting of the Western States Bar Conference, will be entitled to claim reimbursement for expenses incurred in attending regular and special meetings of the Officers and Commissioners in an amount not to exceed \$1000 per Commissioner for the next bar fiscal year.

After discussion, the policies set forth above were approved.

It was then moved and seconded that the Executive Director investigate the possibility of purchasing liability insurance for members of the Grievance Committee. After discussion this motion carried.

Mr. Jones then announced that one of the objectives of his tenure as President of the Wyoming State Bar would be to purchase a Bar Headquarters. Mr. Jones stated that he would continue to work on this project along with Vincent A. Ross, First Judicial District Commissioner, and Mr. Daniel E. White. Mr. Jones stated that various proposals would be presented to the Officers and Commissioners for their review and approval. Mr. Jones then asked the Officers and Commissioners to consider the resolutions which had been proposed by the Ethics Committee and which had been referred to the Officers and Commissioners during the general business meeting held on September 17, 1982. It was moved and seconded that copies of the proposed resolutions be provided to each Officer and Commissioner and that each resolution would be considered for passage at the next regular meeting of the Officers and Commissioners. After discussion this motion carried.

Mr. Jones then stated that the Ethics Committee of the Wyoming State Bar had asked that it be given authority to render advisory opinions on ethical questions submitted to it by members of the Wyoming State Bar. After some discussion it was moved and seconded that the Wyoming State Bar take no action on this request. After further discussion, this motion was approved.

Mr. Jones stated that he intended to contact Mr. Gene Gressley, Director of American Heritage at the University of Wyoming, to request that his office organize and catalog old books and records of the Wyoming State Bar currently stored in the Hynds Building. Mr. Jones also stated that in his opinion these books and records should be placed in permanent storage in the Archives of the University of Wyoming. It was moved and seconded that these actions be approved by the Officers and Commissioners. After discussion, the motion carried.

Mr. Daniel E. White provided each Officer and Commissioner with a copy of a statement to be sent to each active member of the Wyoming State Bar for the collection of the 1982-1983 annual license fee. Mr. White further stated that the dues statement included a questionnaire designed to collect information which would be useful in operating the lawyer referral service of the Wyoming State Bar. In addition, the questionnaire is designed to identify those members of the Wyoming State Bar who would be willing to provide legal

services on a reduced fee or pro bono basis to low income clients who meet property eligibility guidelines established by the three legal services corporations in the State of Wyoming. It was moved and seconded that the Officers and Commissioners approve the dissemination of the questionnaire along with the dues statement for the 1982-1983 fiscal year. After discussion this motion was approved.

Mr. J. Patrick Hand, Eighth Judicial District Commissioner, stated that in his opinion the voting procedures for election of Officers of the Wyoming State Bar needed to be improved. Mr. Hand suggested that the nomination of candidates for the various offices be made early in the Convention so that voting could take place during Convention activities. It was moved and seconded that this suggestion be taken into consideration in the planning for the 1983 annual meeting of the Wyoming State Bar. After discussion this motion carried.

Mr. Jones asked Mr. Daniel E. White to explain some of the new ideas or programs which have been undertaken by other organized Bars in the United States and which may be of some interest to the Wyoming State Bar. Mr. White stated that some states have created programs by which interest on funds held in lawyers' trust accounts for short terms can be transferred to a central fund administered by state bar associations or state bar foundations for the improvement of the legal profession or for the funding of legal services for low income people. Mr. White also explained that some state bar associations have adopted inter-professional codes to enhance cooperation and understanding between the legal profession and allied professions such as medicine or accounting. Mr. White also stated that prepaid legal services insurance programs are appearing in the State of Wyoming and that the Wyoming State Bar should keep abreast of developments in this field.

It was moved and seconded that the President be directed to appoint a special committee to study the need for an inter-professional code between the Wyoming State Bar and the Wyoming Medical Association. After discussion this motion carried. It was further moved and seconded that the Wyoming State Bar revive its prepaid legal services committee. After discussion this motion carried. It was further suggested that Mr. J. Patrick Hand serve as chairman of this committee since he had expressed an interest in serving in that capacity.

Mr. Jones then announced that the Colorado Bar Association had invited a representative of the Wyoming State Bar to attend its annual meeting to begin on September 30, 1982, at the Broadmoor

in Colorado Springs, Colorado. Mr. Thomas S. Smith stated that he would be available to attend the meeting. It was moved and seconded that Mr. Thomas S. Smith attend the meeting as a representative of the Wyoming State Bar. After discussion this motion carried.

Mr. Jones stated that he intended to conduct at least three meetings of the Officers and Commissioners during the ensuing year and that the meetings would be held in various locations in the State of Wyoming.

There being no further business before the Officers and Commissioners, it was moved and seconded that the meeting be adjourned. After further discussion, the meeting was adjourned at approximately 10:00 A.M. on September 18, 1982.

Respectfully submitted,  
DANIEL E. WHITE  
Executive Director-Secretary